Program Review Committee	**Tuesday, April 16, 2013**
	12:00 p.m.
	Building 1, Conference Room

Chair:	Almeta Woolard		
Vice-chair:	Ben Cole	**Secretary:**	Millie House

Members Attending:	Ben Cole (Instructor, Electrical/Electronics Engineering) Mike Davis (Lead Instructor, English) Donna Dunn (Lead Instructor, Business Administration) Kim Mullis (Lead Instructor, Mathematics) Velma Worsley (Lead Instructor, Cosmetology) Almeta Woolard (Director of Institutional Effectiveness and Grants)
Members Absent:	Millie House (Instructor, ADN Program)

Minutes from Meeting (4/16/13)

Agenda Item			
I. Comparison of selected websites		**Presenter:**	Almeta Woolard

> Discussion Item: Almeta Woolard presented a table with the committee members preferences and/or recommendations for the program review processes and templates of Central Peidmont CC, El Paso CC, and Salt Lake CC.
>
> Discussion centered around whether data is being collected for SACS or to improve instruction, amount of data needed and/or wanted, the resources required to gather that data, and whether the data might be used for other purposes other than intended.

> Action Taken or Recommendation: The committee consensus was to adapt the Central Piedmont CC process and template for BCCC. Almeta Woolard and Kim Mullis agreed to edit the CPCC program review template and present it at the next meeting.

II.		**Presenter:**	

> Discussion Item

> Action Taken or Recommendation

III.		**Presenter:**	

> Discussion Item

> Action Taken or Recommendation

Other Information

Next Meeting:	Tuesday, April 30, 2013, 12:00 p.m., Building 1 Conference Room